

ASGK MEETING MINUTES

 **18 DEC 2024** 
Last Meeting of 2024!

Attendance: Christine Boyd, Nikki Heil, Katie Stewart, Tiffany Meyer, Jessica McCoy, Beth Parker, Melissa Monroy, Lisa Campbell

Meeting commenced: 17:45

PRESIDENT/VICE PRESIDENT:

- Begin board position advertisement (13 positions)
 - Ideas
 - Picture reel promotional video of board working throughout the year
 - Informational blurbs on each position
 - Ad schedule
 - Once a week or every other leading up to nominations
- Closet Move - 5 January
 - Need to confirm approval for moving into the chapel area-contact Col Heard
 - Will need ALL HANDS on deck
 - Only 4 people helped with the move out
 - Who absolutely cannot be there?
 - Lisa, Beth
- Commissary bagging
 - 12 January
 - Also need all hands on deck for this!
 - Jessica please make a signup genius
 - 2 hour shifts, 3 people per shift 10:00-18:00
 - 1 person manning promotional booth
 - Need to advertise help for Jan Commissary bagging to general members
 - On Facebook
 - At 10 Jan event
 - Announce special volunteer raffles
 - What budget should these prizes come from?
 - What do we want to advertise & should we have flyers printed beforehand?
 - Spring market
 - ASGK in general?

- January membership discount
 - ~~Board positions?~~
 - Create signage stating “all donations go towards our scholarship fund”
 - 23 March - should we cancel this bagging date since it’s the day after the Spring Bazaar
 - Yes- it has been cancelled
 - 2025 Commissary bagging dates
 - Ask for 2 available dates
 - Current contact PCSing in July - unable to book past July currently
- Volunteer Raffles
 - Members who volunteer will gain points to put into a large raffle to be held at the members only meeting
 - 1 shift=1 point
 - Starting Jan 2025
 - Raffle ideas: Choose a gift card: RyanAir, Spa, Amazon
- NATO Org/Club Status
 - For official NATO status, clubs and concessionaires require MWA Council approval. From what I've seen, this is simple and uncontentious; with your permission, I will add this as an agenda item for the Q1 Council Meeting, scheduled for 6 March. If you'd like to explain about ASGK activities, you are more than welcome to attend as well.
 - Legal Approval: For context, the Force Order 9.2-3: Tax Exemption and Customs Clearance is in the process of being rewritten. It hasn't been published, but the draft does provide clarified guidance concerning public events, the sale of tax-free goods, and fund-raising activities. I haven't had the opportunity to pick it apart with Legal as it concerns ASGK, but this is where I think the most relevant info will come from.
 - May require a different level of approval. Might have to have a concessionaire contract - essentially we'd be a contracted organization.
 - Bylaws Review Meeting with Lt O’Keefe
 - 2 Jan at 11am
- Spring Market Meeting
 - Next meeting: Jan 9, 12:00 at TBD possible Nikki’s house
- Foggy Fields
 - One post per month for Foggy - pre-advertising

- Flyers for tentative dates to have available at Spring Market
- Native language flyers
 - Contact members of the international club for assistance?
 - Chat GPT in the language then double check translation
- PO Contract for volunteers - need them on the signup genius for tracking purposes and they need to check in with volunteer chair to get credit (just like all other volunteers)
- Bylaws have been emailed to all members. Please read and approve/decline the bylaws by Jan 10
 - Advertise on ASGK Facebook and newsletter
- Next ASGK Board Meeting:
 - 15 Jan 2025
 - Who can host?

TREASURER:

- No updates

PARLIAMENTARIAN:

- No updates

PUBLICITY:

- January event flyer published to Facebook
- FB event created - lots of interest in this one.
 - Any plans/offers (maybe free entry for DDs? Might be good CYA coverage to consider)
- Upcoming events teaser flyer created and published to FB (Feb-May)
 - Lots of interest in this too - thanks for all the board likes & comments too!
- Missed window on XMas Market promo for Foggy Fields, but recommend we still pursue this flyer once we have the date (can still distribute at summer/fall events - would be good to produce and have on hand)
- To do: create Feb event flyer and keep pushing Jan Wine Tasting event promo.
 - Spring market flyer

HOSPITALITY:

- January 10th is the next event. Beth has graciously volunteered to be the wine expert for the night. I think the plan is to do an around the

world wines. I need at least 2 people to help with setup as I can't physically move the chair towers 😬 Any suggestions on wine would be appreciated.

- There are 19 people who have RSVP'd so far. Don't forget to RSVP if you plan on attending. Should we change the "bring a side dish or drink" to just side dishes or dessert? We haven't been having as much food as usual and there will be plenty of wine available at this event due to the theme
 - Yes change to food only
 - Nikki-Contact those who have already signed up to bring wine to see if they can bring water or a dish to share
- Upcoming Monthly Events - these dates were agreed upon by the board at September's Board Meeting:
 - January 10 - Wine tasting
 - February 21 - Valentine's Bingo
 - March 14 - St. Patty's Bunco
 - April 4 - 2000s Trivia Night
 - May 9 - 80s Prom Night

MEMBERSHIP:

- 78 total complete members as of Dec 15
- 1 Pending - Maria Turner
 - Dues payment? (says paid in form)
 - Will ask Tara
- Any other signups/payments not in excel?
- Newsletter- bylaws, bagging, spring market, board member, etc
- Updates with new shirts
 - Informed MadebymeLKP and she will go through the shirts and fix any as needed
 - Was BeeingPure contacted about receiving the shirts he paid for?

VOLUNTEER:

- Did Christine turn her volunteer info into Tara for the awards package?
- More sign in sheets have been printed for childcare, will leave in folder with childcare stuff
- Will send out volunteer request for January event before school lets out for Winter break

SCHOLARSHIP:

- Scholarship form is in the process of being updated with new questions/updated info for this year.
- Start advertising the 2nd week of January. Need to update the flyer.

HISTORIAN:

- No updates

FOGGY FIELDS:

- No updates

SPECIAL EVENTS:

- No updates

Meeting adjourned: 19:10